



## APPLICATION TO THE EXEMPTIONS BOARD

### EXEMPTIONS FROM FEES AT STATE EDUCATIONAL INSTITUTIONS

Family Name and First Name \_\_\_\_\_

Sex: \_\_\_\_\_ Nationality: \_\_\_\_\_

ID Card: \_\_\_\_\_ Refugee Commission No: \_\_\_\_\_

Category: \_\_\_\_\_

Residence Address in Malta: \_\_\_\_\_

Locality: \_\_\_\_\_

Email address: \_\_\_\_\_ Tel. \_\_\_\_\_

Education Institution where course is followed: \_\_\_\_\_

Name of Person following course/Residence Permit No. / Date of Birth

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name of course applied for: \_\_\_\_\_

Exemption for scholastic Year: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

**Category:** Refugee \_\_\_ Subsidiary Protection \_\_\_ Asylum Seeker \_\_\_ THP \_\_\_

THPn/SRA \_\_\_ Failed Asylum Seeker \_\_\_ Long Term Resident \_\_\_

EU related \_\_\_ Exempt \_\_\_ Work Permit/family member \_\_\_ Others \_\_\_\_\_

**DOCUMENTS that are to be verified/photocopied when applying for exemption from fees in  
State Educational Institutions**

- \_\_\_\_\_ Original valid Residence Permit/Refugee Commission/Police Cert. of the  
applicant (sponsor) in case of minor
- \_\_\_\_\_ Original valid Residence Permit/Refugee Commission/Police Cert. of student  
attending School/Institution
- \_\_\_\_\_ Original valid Residence permit/Ref. Commission/Police Cert. of Spouse, if  
applicable.
- \_\_\_\_\_ Other document/documents (specify)

\_\_\_\_\_  
Signature of Receiving Officer

\_\_\_\_\_  
Date

Application for Exemption cannot be processed unless ALL documentation required is  
presented.

Parents/Guardians may be requested to present any relevant documentation required by the  
Exemptions Board.

**Declaration by Client**

I give my consent for verification and processing of necessary documentation for the purpose it  
has been requested.

\_\_\_\_\_  
Signature of Client

\_\_\_\_\_  
Date

The Ministry for Education collects and processes information to carry out its obligations in accordance with the Education  
Act Chapter 327 of the Laws of Malta. All data is collected and processed in accordance with Data Protection legislation.  
Personal information is accessed by the employees and members of the Board for Exemption from fees in State Educational  
Institutions. Disclosure can be also made to third parties but only as authorized by law. You are entitled to know, free of charge,  
what type of information the Exemptions Board holds and processes about you and why, who has access to it, how it is held  
and kept up to date, for how long it is kept and what the Board is doing to comply with data protection legislation.

**Correspondence** is to be addressed to:

**The Secretary  
Board of Exemption from fees in State Educational Institutions,  
Ministry of Education  
Great Siege Road,  
Floriana.**

**Tel: 2598 1247; 2598 1248**

**Email: victor.b.agius@gov.mt  
deborah.d.mifsud@gov.mt**